

Northridge East Neighborhood Council

6-4-14 Special Board Meeting

Minutes

Elected Executive Board

Steve S. Patel – President ✓
Glenn Bailey – 1st VP, Outreach ✓
Kelly Lord – 2nd VP, Membership ✓
Joseph Seoane – Treasurer ✓
Don Dwiggin – Secretary ✓

Elected Board Members

Nestor Fantini Open
John Hardy Lori Fass
Roland Faucher ✓ Nadine McNulty ✓
Alice N. McCain ✓
Francesca M. Vega – Appointed CSUN Faculty / Staff
Open – Appointed CSUN Student
Shawn Silleman – Appointed Youth

1. Meeting called to order by Steve Patel at 7:12 pm – 8 members present (as checked above), constituting a quorum (all present have completed both trainings)
2. Bailey introduces motions from the 6/4 agenda to approve Pcard expenditures to be made this month before the deadline of Jun 13:
 1. Authorize purchase of pop-up canopy and weights not to exceed \$200 (Vendor: Sports Chalet, Big 5, Walmart, or others as approved by the board)
Patel moves; Lord seconds. Approved unanimously (8-0-0).
 2. Authorize NENC outreach advertisement in Community Connection newspaper for July 2014 issue not to exceed \$275 (Vendor: Decision Publications).
Patel moves; Lord seconds. Approved unanimously (8-0-0).
 3. Authorize printing of poster-sized map of new NENC boundaries not to exceed \$150 (Vendor: All About Printing, Northridge Copy and Graphics Center, Minuteman Press Northridge, or others as approved by the board)
Seoane moves; Faucher seconds. Approved unanimously (8-0-0).
 4. Authorize providing a portion of the refreshments for the Valley Alliance of Neighborhood Councils (VANC) 2014 Election Review meeting to be held on Saturday, June 28, 2014 at the Braude Constituent Center not to exceed \$150. Leftover items to be returned for NENC use. (Vendor: Smart & Final, Ralphs, or others as approved by the board)
Patel moves; Seoane seconds. Approved unanimously (8-0-0).
 5. Authorize purchase of promotional items for NENC outreach purposes, such as pens, key chains, note pads, reusable bags, caps, etc., not to exceed \$2,500. (Vendor: Minuteman Press Northridge or others as approved by the board)
Patel moves; Faucher seconds. Approved unanimously (8-0-0).
 6. Authorize production and printing of NENC outreach brochure not to exceed \$500 (Vendor: Office Depot, Northridge Copy and Graphics Center, Minuteman Press Northridge, or others as approved by the board)
Patel moves; McCain seconds. Approved unanimously (8-0-0).
3. (Agenda item 7) Ratify prior NENC Board votes of January 15, 2014 and February 19, 2014 approving purchase of Neighborhood Watch aluminum signs and related yard sign stakes in the amount of \$3,855.49 on a Demand Warrant submitted on May 15, 2014. (Vendor: J.C. Gury Company Inc.)
Faucher moves; Dwiggin seconds. Approved unanimously (8-0-0).
4. Meeting adjourned at 8:30PM