

CITY OF LOS ANGELES  
California

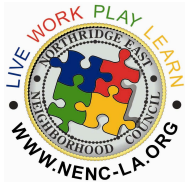
Executive Committee

Glenn Bailey — President  
Don Dwigins — 1<sup>st</sup> VP  
Diedra Greenaway — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Mike Kaiser — Treasurer



Board Members

Philip Dagort  
Loraine Lundquist  
Ari Shapess  
YJ Draiman  
Carl Petersen  
Resident; (vacant)  
Property Owner: (vacant)  
Rafael De La Rosa — Appointed CSUN Faculty/Staff  
Tracy Johnson — Appointed CSUN Student  
Adam Brown — Appointed Youth  
Alternates: Roland Faucher, Joseph Seoane (and 1 vacant)



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

**NENC Board Meetings are held third Wednesday of each month  
at Northridge Woman's Club, 18401 Lassen Street, Northridge, CA 91325**

**Board Meeting Agenda for Wednesday, September 19, 2018 - 7:00 p.m.**

1. Call to Order (President), Pledge of Allegiance, and Welcome to Stakeholders; Introductory Comments
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
3. Agenda Setting Meeting 9/10/18 Participation: Bailey, Dwigins, Kaiser, Mills
4. Approval of Minutes – August 15, 2018, July 18, 2018, June 20, 2018, and any other prior Board meetings
5. Treasurer's Report and Financial Items - Mike Kaiser
  - a. Approval of August 2018 Monthly Expenditure Report (MER) (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)
  - b. MOTION to authorize up to \$50 for copying Council File compilations and related information for distribution at Neighborhood Council Alliance meetings during Fiscal Year 2018-19.
6. **Special Presentations** (3 minutes each except as noted)
  - a. **Congress of Neighborhoods 9/22/18 at City Hall** - register at [www.nccongressla.com](http://www.nccongressla.com)
  - b. **Valley Disaster Preparedness Fair 9/29/18 at Northridge Fashion Center** - register at [www.valleydisasterfair.com/](http://www.valleydisasterfair.com/); NENC exhibit volunteers - Stephanie Mills
  - c. **Metro North San Fernando Valley Bus Rapid Transit Project** - community meetings during September including in Northridge on Thursday, 9/20/18 at Congregational Church of Northridge, 9659 Balboa Bl. Other meetings listed here: [www.metro.net/projects/north-sfv-brt/](http://www.metro.net/projects/north-sfv-brt/)
  - d. **NENC Neighborhood Watch Yard Signs** - distribution update - Roland Faucher
  - e. **NC 2019 Election update (Region 2 Election Date Saturday 5/4/19)** - City Clerk Election Division - Robertino Salgado (10 minutes)
    - i. Online voting and possible change of NENC Election date (possible MOTION) [related to agenda item 11a. [CF 15-1022-S3](#) 2019 Pilot Online Voting Program / 10 Neighborhood Council Elections / Funding]
7. Public comments on non-agenda items (two minutes per speaker, ten minutes total)
8. Comments/Presentations from Public Officials/Departments/Agencies (3 minutes each unless advance arrangements made): Mayor (Tanaz Golshan), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka

Martinez), BONC (Susan Avakian-Koroghlyan), LAPD (SLO Patti Peteque/C-PAB), LAFD, DONE (Jasmine Elbarbary), LAUSD, Metro, County, State (SD 18, 27, AD 38, 45, 46), Federal (CD 25, 29, 30)

- a. BONC: Community Interest Stakeholder participation [[CF 15-1022 ordinance](#)] (possible MOTION)
  - b. City Clerk NC Funding Program
    - i. New Funding Representative is Janet Hernandez
    - ii. Website services proposal - draft contract (possible MOTION)
  - c. Northridge Vision 9/12/18 report; next meeting 10/10/18, 2 pm
  - d. CSUN updates including Matadors Day of Service 9/8/18 and [60th Anniversary Grand Reunion](#) 10/13/18 (Rafael De La Rosa) and Big Politics event in October (Tracy Johnson)
  - e. NC Budget Advocates report; website <http://ncbala.com/>
9. NENC President and Liaison Reports including, but not limited to:
- a. President's Report
    - i. Appointment by President to fill Property Owner, Resident, and/or one vacant Alternate seats subject to Board approval
    - ii. Phishing emails received by NENC Board members must be forwarded to NC Support
    - iii. October 17 Board meeting: presentation by the South Coast Air Quality Management District on their health study on the impacts of the Aliso Canyon gas leak per the settlement with the Southern California Gas Company is tentatively scheduled
    - iv. Liaison Reports: Animal Services (Mills); Film (Dagort); Homelessness (Greenaway/Littrell); Legal (Mills); Public Works (Bailey); Purposeful Aging (Greenaway); Resilience (Lundquist) - Civic U: Resilient LA - 10/30/18 meeting
  - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s)
10. Committee Reports – Standing: Education (Petersen); Environment/Sustainability (Dwiggins/Kaiser); Executive (Bailey); Finance (Kaiser/Bailey); Homelessness (Greenaway/Littrell); Outreach (Dwiggins/Mills); Planning and Land Use (Dagort/TBD); and Public Safety (Faucher). Ad Hoc: Bylaws, Joint CSUN Parking; Election (Mills); Goodwill Store.
- a. Appointment by President of Co-Chair of Planning and Land Use and/or Chair/Co-Chair of Public Safety and/or Chair/Co-Chair of Homelessness Committees subject to Board confirmation
  - b. Approval of Committee members (if changes or to ratify): Education; Environment/Sustainability; Finance; Homelessness, Outreach; Planning & Land Use; Public Safety. Ad Hoc: CSUN Parking; Election; Goodwill Store.
  - c. Planning: Update on planning cases previously considered by the NENC or new/pending cases
    - i. Design Review Board: New patio and canopy at restaurant located at 17068 Devonshire St. (Case No. 2018-840-DRB-SPP)
    - ii. Proposed telecommunication facility (12 antennas in faux church steeple) located at 18420 Kinzie St. (Case No. ZA-2018-2947-CUW) Applicant: Verizon Wireless
    - iii. Continued sale of beer and wine for off-site consumption in conjunction with existing gas station/mini-mart located at 18473 Devonshire St. (Case No. ZA 2007-4096-CUB-PA3) Applicant: Genuine Petroleum Company Inc.
    - iv. Proposed telecommunication facility (monopine in chain link enclosure) located at 17700 Plummer St. (Case No. ZA-2018-4022-CUW) Applicant: Sprint
  - d. Reports by other Committees listed above
11. New Council Files (CF) and City Council Motions - Community Impact Statements (CIS)
- a. [CF 15-1022-S3](#) 2019 Pilot Online Voting Program / 10 Neighborhood Council Elections / Funding
  - b. [CF 15-1138-S27](#) Los Angeles Homeless Services Authority (LAHSA) / Comprehensive Homeless Strategy / Recreational Vehicle Waste Pumping
  - c. [CF 12-1681-S3](#) Neighborhood Council Subdivision Reforms

- d. [CF 18-0786](#) Los Angeles Fire Department (LAFD) / Community Emergency Response Team (CERT) Supply Cache Pilot Program
- e. [CF 17-0878-S6](#) Chinese Recycling Ban / RecycLA Program / Private Solid Waste Collection Firms
- f. [CF 14-1302-S1](#) Abate Pools of Stagnant Water / Various Locations in Council District 12 / Precautions of Mosquito Infestations
- g. [CF 18-0467](#) Neighborhood Council System Reforms, including the following topics:
  - i. Recommendations and next steps for amending City Charter Article IX to change the name of the Department of Neighborhood Empowerment (DONE) to the Neighborhood Councils Department (NCD), the Board of Neighborhood Commissioners (BONC) to the Neighborhood Councils Commission (NCC), and phasing out the use of the term/branding 'EmpowerLA' due to the confusion reported by the public and the perception of Neighborhood Council members that DONE's role should be primarily to support Neighborhood Councils, which the name Neighborhood Councils Department would better reflect.
  - ii. Recommendations and next steps for amending the Los Angeles Administrative Code to remove the "Community [Interest] Stakeholder," which has caused substantial confusion and disputed elections, and recommendations and next steps for including specific additional definitions by ordinance of eligible voters and board members of Neighborhood Councils, such as student or parent/guardian of a student.
  - iii. Recommendations and next steps for amending City Charter Article IX Section 901.d and 904.f to remove any reference to "selections" and clarify that Neighborhood Council board members will be elected. Neighborhood Council "selection" processes are utilized by a limited and decreasing number of councils and are not viewed by the public as being as democratic as elections as they do not provide for a secret ballot or equitable participation.
  - iv. Recommendations and next steps for creating a one-time review process, overseen by the Board of Neighborhood Commissioners, to evaluate Neighborhood Council bylaws to determine if board seats are equitably allocated amongst stakeholder types and provide formal suggestions to Neighborhood Councils on ways to adjust board seats as needed to increase equity.
  - v. Recommendations and next steps for adopting regulations to provide a uniform minimum voting age and board member age to allow consistent participation across the City, and what that age should be.
  - vi. Recommendations and next steps for developing and adopting a planning and land use training required for all Chairs and Vice-Chairs of Neighborhood Council planning and land use committees.
  - vii. Recommendations and next steps on a process for Neighborhood Councils to be able to roll-over a non-cumulative maximum of \$10,000 in any given fiscal year.
  - viii. Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see [Council File 03-1260](#)), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
  - ix. On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.
  - x. Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in [Council File 16-0298](#).

- xi. Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.
  - xii. Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication. (60 minutes)
12. Alliance and Coalition Reports: VANC, DWP MOU/Advocacy, LANCC, PlanCheckNC, Emergency Preparedness Alliance, NC Sustainability Alliance
  13. Upcoming NC or NENC Co-sponsored Events: Congress of Neighborhoods 9/22/18; Valley Disaster Preparedness Fair 9/29/18
  14. Public comments on non-agenda items and requests for reconsideration of any motions
  15. Adjournment by 9:30 p.m. (Next NENC Board meeting: Wednesday, October 17, 2018, 7 pm)

All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, or other Executive Board member.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary, or other Executive Board member, using the contact information below.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@nenc-la.org](mailto:info@nenc-la.org). Events and calendar postings should be sent to [events@nenc-la.org](mailto:events@nenc-la.org). The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm in the Multipurpose Room at the Northridge Recreation Center located at 18300 Lemarsh Street, Northridge 91325. If you want to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the board prior to the agenda setting meeting.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • [www.nenc-la.org](http://www.nenc-la.org) •  
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