

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Don Dwiggin — 1st VP
Loraine Lundquist — 2nd VP
Stephanie Mills — Secretary
Mike Kaiser — Treasurer



Board Members

Philip Dagort
Carl Petersen
YJ Draiman
Ari Shapess
(vacant) — At-Large
(vacant) — Business/Employee; Property Owner
Rafael De La Rosa — Appointed CSUN Faculty/Staff
Tracy Johnson — Appointed CSUN Student
Adam Brown — Appointed Youth
Alternates: Roland Faucher, Joseph Seoane (and 1 vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

**NENC Board Meetings are usually held third Wednesday of each month
at Northridge Woman's Club, 18401 Lassen Street, Northridge, CA 91325**

Board Special Meeting Agenda for Wednesday, November 28, 2018 - 7:00 p.m.

1. Call to Order (President), Pledge of Allegiance, and Welcome to Stakeholders; Introductory Comments
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
3. Agenda Setting Meeting 11/12/18 Participation: Bailey, Dwiggin, Kaiser, Mills
 - a. Possible rescheduling of 12/10/18 Executive Committee meeting due to Outreach Gathering
4. Approval of Minutes – October 17, 2018, July 18, 2018 and any other prior Board meetings
5. Treasurer's Report and Financial Items - Mike Kaiser
 - a. Approval of October 2018 Monthly Expenditure Report (MER) (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)
 - b. Neighborhood Purposes Grant Application for \$2,000 from LA Parks Foundation for Salute To Recreation Family Festival at Northridge Recreation Center 6/1-2/19 - Jasmine Dowlatshahi
6. **Special Presentation**
 - a. "State of Street Related Infrastructure Programs in Los Angeles" - Laila Alequresh Presentation and discussion/possible MOTION on [CF 17-1311](#) (linked report details recommendations to improve Los Angeles' street-related infrastructure and associated programs)
7. Public comments on non-agenda items (two minutes per speaker, ten minutes total)
8. Comments/Presentations from Public Officials/Departments/Agencies (3 minutes each unless advance arrangements made): Mayor (Tanaz Golshan), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez), BONC (vacant), LAPD (SLO/C-PAB), LAFD, DONE (Jasmine Elbarbary), LAUSD, Metro, County, State (SD 18, 27, AD 38, 45, 46), Federal (CD 25, 29, 30)
 - a. BONC: Community Interest Stakeholder participation [[CF 15-1022 ordinance](#)] update
 - b. DONE: Purposeful Aging Town Hall, 11/29/18, 6:30 pm Deaton Auditorium - [RSVP](#); NC and Community Groups Holiday Outreach Gathering, 12/10/18, 6-8 pm - [RSVP](#)
 - c. City Clerk Election Division: NC 2019 Election update - Region 2 Election Date Saturday 5/4/19
 - i. NC Election Handbook draft distributed; public comment deadline was 11/19/18
 - ii. NENC 2019 Election Ballot Voting Model - possible MOTION
 - iii. Polling Place update: Northridge Woman's Club, Northridge Recreation Center or ???

- iv. Candidate Filing may be done [online](#): 1/19/19 (first day) through 2/19/19 (last day)
- d. City Clerk NC Funding Program: Website services proposal - draft contract (possible MOTION)
- e. Northridge Vision 11/14/18 report; next meeting 12/12/18 at Oakridge Estate, 2 pm (carpool)
- f. CSUN updates including Metro North SFV BRT - Rafael De La Rosa and Tracy Johnson
 - i. CSUN Journalism students (Agency 398/JOUR 398 B&C) - public relations team for NENC
- g. NC Budget Advocates report; [City Services Report Card](#) due 1/5/19; website <http://ncbala.com/>
- 9. NENC President and Liaison Reports including, but not limited to:
 - a. President's Report
 - i. Appointment by President to fill At-Large, Business/Employee, Property Owner, and/or one vacant Alternate seats subject to Board approval
 - ii. Elect Board member to fill vacancy of Alternate Signer (optional)
 - iii. LA County [Vote Center Placement Project](#) (1,000 new Vote Centers in lieu of 5,000 existing Polling Places) - [schedule of community meetings](#) being held through January 2019
 - iv. Liaison Reports: Animal Services (Mills); Education (Petersen) Summit 10/23/18 report; Film (Dagort); Homelessness (Lundquist/Greenaway/Littrell) - 10/29/18 report; Public Works (Bailey); Purposeful Aging (Greenaway) Town Hall 11/29/18; Resilience (Lundquist) - Civic U: Resilient LA 10/30/18 report
 - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s)
- 10. Committee Reports – Standing: Education (Petersen); Environment/Sustainability (Dwiggins/Kaiser); Executive (Bailey); Finance (Kaiser/Bailey); Homelessness (Lundquist/Mills); Outreach (Dwiggins/Mills); Planning and Land Use (Dagort/TBD); and Public Safety (Faucher). Ad Hoc: Bylaws, Joint CSUN Parking; Election (Mills); Goodwill Store.
 - a. Appointment by President of Co-Chair of Planning and Land Use and/or Chair/Co-Chair of Public Safety Committees subject to Board confirmation
 - b. Approval of Committee members (if changes or to ratify): Education; Environment/Sustainability; Finance; Homelessness, Outreach; Planning & Land Use; Public Safety. Ad Hoc: CSUN Parking; Election; Goodwill Store.
 - c. Executive: Recommends holding a 25th Anniversary of Northridge Earthquake Preparedness Town Hall on 1/17/19 at Northridge Recreation Center gym (first choice) or Northridge Woman's Club (second choice). (Passed 4-0-0 on 11/12/18) If approved, possible MOTION to authorize up to \$1,500 for expenses associated with such a Town Hall.
 - d. Environment: Recommends support of [Council File 17-0309](#) relating to report on the City's current practices to address freeway pollution, including the Freeway Adjacent Advisory Notice, air filtration requirements and any other conditions imposed on development near freeways. (Passed 3-0-0 on 11/13/18)
 - e. Executive (forwarded without recommendation): Special Election or Appointment to fill remainder of Councilmember Englander's term expiring December 2020? - possible MOTION
 - f. Homelessness: NENC previously voted on 10/17/18 to support the West Valley Homelessness Solutions Alliance, now known as the West Valley Neighborhood Alliance on Homelessness. Possible MOTION to ratify support the West Valley Neighborhood Alliance on Homelessness, allow use of NENC name and logo, and authorize up to \$200 for expenses (copying, refreshments, etc.) associated with one or more of the upcoming quarterly Neighborhood Homelessness Forums. [Next Forum 12/1/18, 1 to 3 pm in Woodland Hills - [register here](#)]
 - g. Homelessness: MOTION for NENC to be part of the Welcome, Neighbor program in collaboration with Miry's List and Empower LA. (no vote)
 - h. Outreach and Ad Hoc Election Committees held a joint meeting on 11/9/18 and they made the following recommendations (all passed 4-0-0):

- i. Recommend purchasing promotional items, including notepads, jar openers, canvas bags.
 - ii. Recommend authorizing up to \$500 for Community Connection half-page ads in January 2019 and February 2019 editions.
 - iii. Recommend authorizing up to \$750 for a full page ad in Community Connection for April.
 - iv. Recommend authorizing up to \$1,000 for printing election flyers, etc. Vendor: Office Depot or similar.
 - v. Recommend authorizing up to \$1,000 for Facebook and/or Instagram post boosting for candidate recruiting and election outreach.
 - vi. Recommend authorizing up to \$500 on Northridge-Chatsworth Patch for candidate recruiting and outreach.
 - vii. Recommend authorizing up to \$800 for sign production for advertising on bus benches.
 - i. Public Safety: NENC Neighborhood Watch Yard Signs distribution update - Roland Faucher
 - j. Planning: Update on planning cases previously considered by the NENC or new/pending cases
 - i. Design Review Board: New patio and canopy at restaurant located at 17068 Devonshire St. (Case No. 2018-840-DRB-SPP)
 - ii. Proposed telecommunication facility (12 antennas in faux church steeple) located at 18420 Kinzie St. (Case No. ZA-2018-2947-CUW) Applicant: Verizon Wireless
 - iii. Proposed telecommunication facility (monopine in chain link enclosure) located at 17700 Plummer St. (Case No. ZA-2018-4022-CUW) Applicant: Sprint
 - k. Planning: Pending citywide proposals
 - i. Restaurant Beverage Program [Draft Ordinance](#) (Case No. CPC-2018-4660-CA) - would create an administrative clearance process for certain types of restaurants to serve alcoholic beverages for on-site consumption subject to a standard set of limitations and requirements; [FAQ \(hearing 12/5/18, 10 am, City Hall Room 1060\)](#)
 - ii. Accessory Dwelling Unit [Proposed Ordinance](#) (CPC-2016-4345-CA) - would allow a second unit on a lot with a single-family home; [FAQ](#) (pending in City Planning Commission)
 - l. Reports by other Committees listed above
11. New Council Files (CF) and City Council Motions - Community Impact Statements (CIS) - **by 9:00 p.m.**
- a. [CF 18-0467](#) Neighborhood Council System Reforms, including the remaining topics:
 - i. (previously considered 10/17/18)
 - ii. (previously considered 10/17/18)
 - iii. (previously considered 10/17/18)
 - iv. (previously considered 10/17/18)
 - v. (previously considered 10/17/18)
 - vi. (previously considered 10/17/18)
 - vii. (previously considered 10/17/18)
 - viii. Recommendations and next steps for removing Section 5.485.h of Chapter 88 of Division 5 of the Los Angeles Administrative Code (Ordinance 179545; see [Council File 03-1260](#)), and recommendations for other amendments to that Chapter, in order to remove the expiration of the ability for Neighborhood Councils to accept in-kind or monetary donations.
 - ix. On the costs and other implications of holding all Neighborhood Council elections on the same day in order to provide for a uniform citywide advertising and outreach campaign.
 - x. Develop a process, with the assistance of GSD and the City Clerk, to assist Neighborhood Councils with accessing shared space in City facilities, as envisioned in [CF 16-0298](#).
 - xi. Develop an ongoing compendium of best practices generated from Neighborhood Councils and share those on a periodic basis with all Neighborhood Councils and include 'how-to guides' for accomplishing those best practices.

- xii. Develop point of contact lists for key city departments and agencies, including DCP, DOT, Public Works' Bureaus, Aging, Disability, HCID, DCA, LADWP, Port, Airport, Cannabis Regulation, Emergency Management, Animal Services, LAPD, LAFD, Recreation and Parks, Zoo, Finance, Library, Economic and Workforce Development and BIDs, with assistance from those listed departments and agencies, and share those lists with Neighborhood Councils, facilitate the training of those points of contact at those relevant departments on the most fruitful ways to assist and communicate with Neighborhood Council members, and coordinate with Neighborhood Councils to formally appoint a point of contact at each NC to communicate between each NC and the point of contact at each department, thus creating a single line of communication. (60 minutes)
 - b. [CF 16-0585-S2](#) Trap and Release / Coyote Management Plan (referred to Environment Cmte)
 - c. [CF 14-1057-S6](#) Vehicle Lodging Pass Program
 - d. [CF 15-0499-S1](#) City Tree and Biodiversity Efforts
 - e. [CF 18-0600-S133](#) Budget Recommendations / Election Outreach Activities Contingent / Election Outreach Goals and Staffing Needs Expenditure Plan
 - f. [CF 18-1046](#) Subpoena Power / City Attorney / Enforce Consumer Protection Laws
- 12. Alliance and Coalition Reports: VANC, DWP MOU/Advocacy, LANCC, PlanCheckNC, Emergency Preparedness Alliance, NC Sustainability Alliance
- 13. Upcoming NC or NENC Co-sponsored Events: VANC Anniversary Mixer 3/14/19; Budget Day 6/29/19
- 14. Public comments on non-agenda items and requests for reconsideration of any motions
- 15. Adjournment by 9:30 p.m. (Next NENC Board meeting: Wednesday, December 19, 2018, 7 pm)

All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, or other Executive Board member.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary, or other Executive Board member, using the contact information below.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@nenc-la.org. Events and calendar postings should be sent to events@nenc-la.org. The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm in the Multipurpose Room at the Northridge Recreation Center located at 18300 Lemarsh Street, Northridge 91325. If you want to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the board prior to the agenda setting meeting.

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