

CITY OF LOS ANGELES  
California

Executive Committee

Glenn Bailey — President  
Don Dwiggin — 1<sup>st</sup> VP  
Ken Ross — 2<sup>nd</sup> VP  
Stephanie Mills — Secretary  
Mike Kaiser — Treasurer



Board Members

Philip Dagort  
Anthony Forsmark  
Carl Petersen  
(vacant) — Business/Employee  
Rafael De La Rosa — Appointed CSUN Faculty/Staff  
(vacant) — Appointed CSUN Student  
(vacant) — Appointed Youth  
Alternates: Joshua Mark, Christopher Meredith,  
and (vacant)

Judy Diamond  
Barry Goldberg  
Lisa Zaroff



**Northridge East Neighborhood Council**  
*Making Northridge a Better Place to Live, Work, Play and Learn*

**Until further notice, NENC Board meetings will be held as virtual webinars;  
public access and public comment details are below.**

**Board Meeting Agenda - Wednesday, May 20, 2020 - 7:00 p.m.**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council Board meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Board meeting may click this link to join the webinar: <https://zoom.us/j/92753645271> or call +1 669 900 6833 US (San Jose) and enter Webinar ID No. 927 5364 5271 and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may also be sent to [info@NENC-LA.org](mailto:info@NENC-LA.org) at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the appropriate agenda item number; such comments will be read aloud during consideration of that agenda item.

1. Call to Order, Pledge of Allegiance, and Welcome to Stakeholders; Introductory Comments
2. Roll Call, Determination of Quorum, Voting Eligibility (Ethics, Funding, Code of Conduct), Abstentions="No"
  - a. Status of Alternate 1 suspended by DONE on 9/4/19 for non-completion of Code of Conduct
  - b. Appointment by President to fill Business/Employee or Alternate seat subject to Board approval
  - c. Possible Appointment of Youth Board Member for 2019-2021 Term (open to Stakeholders at least 16 but less than 21 years of age who have submitted a written application to the Board)
3. Agenda Setting Meeting 5/11/20 Participation: Bailey, Dwiggin, Mills, Kaiser (and Ross as alternate)
4. Approval of Minutes – April 15, 2020, April 9, 2020 and any other prior Board meetings
5. Treasurer's Report and Financial Items (15 minutes)
  - a. Approval of April 2020 Monthly Expenditure Report (MER)  
(Recent MERs are posted on the NENC website under Finance Committee:  
<https://www.nenc-la.org/committees/budget-and-finance-committee/>)
  - b. NOTE: The annual Salute To Recreation Family Festival scheduled for May 29-31, 2020 has been cancelled due to COVID-19; the \$2,500 paid for the NPG has been refunded to NENC.
  - c. Executive: MOTION (Kaiser/Dwiggin) to recommend authorization of an additional \$1,500 for purchase of snacks requested by Hope of the Valley for Emergency Homeless Shelter at Northridge Recreation Center for a total authorization of \$2,500. (Passed 4-0-0 on 5/11/20)

- d. Executive: MOTION (Kaiser/Mills) to recommend authorization of an additional \$1,500 for purchase of food and personal care items for the CSUN Food Pantry for a total authorization of \$2,500. (Passed 4-0-0 on 5/11/20)
  - e. Executive: MOTION (Bailey/Kaiser) to recommend approval of the Neighborhood Purposes Grant for \$2,500 instead of the \$5,000 requested by the CSUN Food Pantry/CSUN Foundation to purchase personal hygiene supplies (shampoo, body wash, toothpaste, toothbrushes, toilet paper and menstrual hygiene products) for CSUN students in need. (Passed 4-0-0 on 5/11/20)
  - f. Executive: MOTION (Kaiser/Dwiggins) to recommend approval of a Neighborhood Purposes Grant for \$1,000 as submitted by the North Valley Family YMCA for facility expenses associated with homeless shower program, blood drives, assembly of face shields, etc. (Passed 4-0-0 on 5/11/20)
  - g. Executive: MOTION (Mills/Kaiser) to recommend approval of a Neighborhood Purposes Grant for \$1,000 as submitted by the Friends of Northridge Library to acquire books, CDs and DVDs for patrons. (Passed 4-0-0 on 5/11/20)
6. Committee Recommendations
- a. Education: MOTION (Forsmark/Meredith) to recommend NENC support the call for a moratorium on new Proposition 39 co-locations or expansions until the COVID-19 crisis has passed. (Passed 7-0-0 on 5/13/20)
  - b. Planning: MOTION (Dagort) to recommend support of the Department of Building and Safety proposals and encourage the City Council's Planning and Land Use Management Committee adopt a new city ordinance governing temporary wall signs. (See [CF 17-0893](#) described as Temporary Signs/Vacant Lots/LAMC Ordinance Amendment) (Deferred from previous Board meetings. Recommendation from Co-Chair Phil Dagort; no Committee vote)
7. Ratification of all previous Board actions taken during properly noticed, Brown Act compliant virtual Board meetings held on April 9, 2020 and April 15, 2020. This is necessary due to the vague and ambiguous "not be able to support NC meetings at this time" statement by the Department of Neighborhood Empowerment as well as unjustified funding denials by the City Clerk NC Funding Program. The following items may be grouped with similar items for a single vote unless a Board member requests a separate vote.
- a. BYLAWS AMENDMENTS
    - i. MOTION (Mills/Bailey) to approve the proposed amendments to the current NENC Bylaws dated August 1, 2018. (Second reading completed and vote passed 11-0-0 on 4/9/20)
  - b. FUNDING ITEMS
    - i. Approval of [February 2020](#) Monthly Expenditure Report (MER) (Motion (Kaiser/Forsmark) passed 12-0-0 on 4/15/20)
    - ii. Approval of [March 2020](#) Monthly Expenditure Report (MER) (Motion (Kaiser/Goldberg) passed 12-0-0 on 4/15/20)
    - iii. MOTION (Kaiser/Mills) to approve \$500 for lunch sponsorship and outreach for the 12th Annual ONEgeneration Senior Symposium & Job and Volunteer Fair tentatively rescheduled to be held June 13, 2020 on the condition previous event attendance data is provided. (Passed 12-0-0 on 4/15/20)  
[Fair was subsequently cancelled for June 13, 2020 date.]
    - iv. MOTION (Mills/Kaiser) to approve a Neighborhood Purposes Grant for \$1,000 as submitted by the Southern California Preparedness Foundation for the [12th Annual Valley Disaster Preparedness Fair](#) scheduled for October 10, 2020 at the Northridge Fashion Center. (Passed 12-0-0 on 4/15/20) [Payment approved by NCFP on 5/15/20]
    - v. MOTION (Kaiser/Mills) to authorize up to \$100 per year for supplies for Oakridge Park plaque maintenance. (Passed 12-0-0 on 4/15/20)

- vi. MOTION (Mills/Dwiggins), as amended, to fund contributions to the [Congress of Neighborhoods](#) for \$1,000, the [NC Budget Advocates](#) for \$1,000 and the EmpowerLA Awards for \$500. (Passed 12-0-0 on 4/15/20) [Payments approved by NCFP on 5/15/20]
  - vii. MOTION (Mills/Dwiggins) to authorize up to \$10,000 for the purchase of emergency items and services listed in NC Funding Program Policies & Guidelines Policy 5.0, Expenditure of NC Funds in a Declared Emergency. [This amount would include the initial \$1,000 per Policy 5.0 and the March 27, 2020 increase of \$4,000 by City Clerk/DONE.] (Passed 12-0-0 on 4/15/20)
- c. NON-FUNDING ITEMS
- i. MOTION (Mills/Dwiggins) that the NENC recommends the Department of Neighborhood Empowerment (DONE) immediately prioritize the resumption of NC meetings by promptly providing any needed online/conference call service subscriptions and training to those NC officers, Committee chairs, and Board members who request it and share related best practices information with all Neighborhood Councils. (Passed 12-0-0 on 4/15/20) [See [CF 20-0416](#)]
  - ii. MOTION (Petersen/Mills) that the NENC request the LADOT conduct a feasibility/traffic study for installing four-way stop signs at the intersection of San Fernando Mission Boulevard and Etiwanda Avenue for safety reasons. (Passed 11-0-0 on 4/15/20)
  - iii. MOTION (Diamond/Dwiggins) that the NENC request the reopening, even on a limited basis, of the [S.A.F.E. Center](#) located at 10241 Balboa Boulevard as it is an essential service to protect the environment. (Passed 10-0-0 on 4/15/20)
  - iv. MOTION (Dwiggins/Mills) to establish an Ad Hoc 2021 Election Committee. (Passed 10-0-0 on 4/15/20)
  - v. MOTION (Forsmark/Diamond) to approve the appointment of Ken Ross and Glenn Bailey as co-chairs of the Ad Hoc 2021 Election Committee. (Passed 10-0-0 on 4/15/20)
  - vi. MOTION (Mills/Dwiggins) that the NENC recommend that due to the COVID-19 declared emergency the City Council rollover all Fiscal Year 2019-20 unspent funds of each Neighborhood Council up to \$42,000 to next Fiscal Year 2020-21. (Passed 10-0-0 on 4/15/20) [See [CF 20-0416](#)]
  - vii. MOTION (Goldberg/Dwiggins) to support [CF 20-0416](#) Motion (Bonin - Koretz - Ryu - Harris-Dawson) relative to instructing the City Clerk and the Department of Neighborhood Empowerment to allow the roll-over of Neighborhood Council (NC) funds to Fiscal Year 2020-21, without a corresponding reduction to the regular budget allocation; expedite NC teleconference meetings; and expedite NC COVID-19 related grant processing. (Passed 10-0-0 on 4/15/20)

**8. Special Presentations (20 minutes)**

- a. Coronavirus COVID-19 related issues - representatives of elected officials and experts are invited to provide updates, with an emphasis on items affecting the greater Northridge community
  - i. NENC President report on Council District 12 weekly conference calls, Emergency Homeless Shelter at Northridge Recreation Center, Northridge Recreation Center park operations, CD 12 food distribution in conjunction with the SFV Rescue Mission, and CSUN Food Pantry
  - ii. MOTION to ratify expenditures during Declared Emergency (COVID-19) including all NENC Emergency Funding Plans\* approved to date: Snacks, blankets, etc. for emergency homeless shelter at Northridge Recreation Center up to \$1,000; cleaning supplies for Northridge Recreation Center staff up to \$100; Council District 12/SFV Rescue Mission\* \$1,000; and CSUN Food Pantry/CSUN Foundation\* \$1,000

9. Election of 2020-21 NENC Officers: President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer. If necessary, designation of new Second Signer and/or Alternate Signer for NC Funding.
10. Public comments on non-agenda items (up to two minutes per speaker, 10 minutes total)
11. Comments/Reports from Representatives of Public Officials (please email report in advance of meeting) (3 minutes each unless arrangements for additional time is made at least six days in advance): Mayor (Tanaz Golshan), City Attorney (Elise Ruden/Alin Sahagian), CD 12 (Myrka Martinez); LAUSD BD 3 (Tara Vahdani); County SD 3, 5; State (SD 18 (Hannah Kelley), 27; AD 38 (Danni Wang), 45 (Nikki Perez), 46); Federal (CD 25, 29, 30)
12. Comments/Updates/Announcements by City Departments such as LAPD (SLO/C-PAB), LAFD, DONE (Vanessa Serrano), BONC (Quyen Vo-Ramirez); Other Public Agencies and NC-Related Entities (3 minutes each unless arrangements for additional time is made at least six days in advance)
  - a. Street Services/StreetsLA:
    - i. Update on requested tree planting on Reseda Blvd. between Nordhoff and Plummer Streets originally scheduled for installation on 1/27/20 and subsequently delayed
    - ii. Slow Streets Program - [application](#)
  - b. Engineering: Sidewalk Repair Program [Draft EIR](#) - comment deadline extended to 5/31/20
  - c. CSUN reports and updates - Rafael De La Rosa (CSUN Hotel project presentation 6/17/20?)
  - d. Aliso Canyon Disaster Health Research Study Community Advisory Group update - Mike Kaiser
  - e. Northridge Vision 5/13/20 meeting report; next (virtual) meeting 6/10/20, 2 pm
  - f. NC Budget Advocates: [White Paper 2020 "What's Next?"](#) released; NCBA Region 2 Election will be held 6/27/20, 1 pm via Zoom; Mayor's [proposed FY 2020-21 Budget CF 20-0600](#) - possible MOTION; website <http://ncbala.com/>
  - g. Metro: [North San Fernando Valley Transit Corridor/Bus Rapid Transit Project](#) - sign up to receive project updates
  - h. US Postal Service: Relocation of Northridge Main Post Office, 9534 Reseda Blvd. by July 2021.
13. NENC President, NC Liaisons, and NC Alliances/Coalitions Reports including, but not limited to:
  - a. President's Report
    - i. Update on NC annual allocation for next Fiscal Year, rollover of unspent funds, new NC encumbrance process (see [CF 20-0416](#))
    - ii. Authorize use of NENC Zoom account in furtherance of NENC projects, programs and outreach events as well as NC Alliances, NC Liaisons and other City meetings which include NENC Board member participation - possible MOTION
    - iii. Unattended Goodwill Store donations are causing debris and litter problems for the Lemarsh Street neighbors
  - b. NC Liaisons: Approval of additional or replacement NENC Liaison(s) including Emergency Preparedness - Animal Services (Ross/Goldberg); Census 2020 Goodwill Ambassadors (Mills/Ross); Data (Kaiser/Goldberg/ Bailey); Emergency Preparedness; Film (Dagort); Homelessness (Zaroff/Aguirre/Lundquist/Diamond); Public Works (Bailey); Purposeful Aging (Dwiggins); Resilience (Dwiggins/Lundquist)
  - c. NC Alliance and Coalition Reports: Valley Alliance of NCs (VANC), DWP MOU/Advocacy, [LA NC Coalition](#) (LANCC), [PlanCheckNC](#), NC Emergency Preparedness Alliance, [NC Sustainability Alliance](#), [West Valley Neighborhood Alliance on Homelessness](#) (WVNAH)
14. Committee Reports – Standing: Education (Petersen); Environment/Sustainability (Dwiggins/Kaiser); Executive (Bailey); Finance (Kaiser/Bailey); Homelessness (Mills/Johnson); Outreach (Mills); Planning and Land Use (Dagort/Goldberg); and Public Safety (Ross/Goldberg); Ad Hoc: Bylaws (Bailey/Ross); Dearborn Park (Diamond); and 2021 Election (Ross/Bailey). (10 minutes total)

- a. Approval of Committee members (if changes or to ratify): Education; Environment/Sustainability; Finance; Homelessness, Outreach; Planning & Land Use; Public Safety. Ad Hoc: Bylaws; Dearborn Park; 2021 Election.
  - b. Announcement of upcoming Committee meeting dates
  - c. Outreach: Update on purchase of temporary tattoos, stickers, and silicone reusable straws for outreach purposes authorized by the Board on 2/19/20 - Mills
  - d. Planning: Update on previously considered or new/pending cases including but limited to:
    - i. MOTION to request the Department of City Planning email electronic copies of planning applications upon receipt to the respective Neighborhood Council and link each application on the Early Notification list to a copy posted on the Department's website
    - ii. Request for 20% reduction of required parking for existing 475-unit apartment building and 95-unit expansion located at 9500 Zelzah Ave. (Case No. ZA-1985-0189)
    - iii. Proposed 1,044 square foot expansion of existing building located at 17729 Plummer St., a 32,969 square foot lot. (Case No. ZA-1985-1216-CUZ-PA1)(Appliant: Hillel 818) Presentation scheduled for June 17, 2020 Board meeting.
  - e. Planning: Updates and pending citywide proposals
    - i. Temporary Signs/Vacant Lots/LAMC Ordinance Amendment [CF 17-0893](#) (see item 6b)
  - f. Reports by other Committees listed above
15. Council Files (CF) and City Council Motions - Community Impact Statements (CIS) (10 minutes)
- a. [CF 19-0604](#) Motion (Koretz - Harris-Dawson) relative to requesting the City Attorney, in consultation with Los Angeles Department of Transportation and other relevant departments, to prepare and present an Ordinance of the existing heavy-truck idling regulations and to restrict parked vehicle idling to one minute or less and do so in a way that does not negatively impact low income community members.
16. Upcoming NC or NENC Co-sponsored Events: [NC Budget Day 6/20/20 \(virtual\)](#) CANCELLED; NENC Election 5/1/21 (Region 2)
17. Public comments on non-agenda items (continued from item 10; up to two minutes per speaker)
18. Board Member announcements and requests for future agenda items/reconsideration of any motion
19. Adjournment by 9:30 p.m. (Next NENC Board regular meeting: June 17, 2020, 7 pm)

All items on this agenda are considered possible action items, and a vote may be taken on any item listed on this agenda. A reasonable effort will be made to end the meeting no later than 9:30 pm; any items not discussed will be carried over to the next Board meeting.

Public comments: Comments from the public on matters relating to the Northridge community, but not appearing on the Agenda, will be heard during the Public Comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. ~~The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item.~~

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. Comments from the public on Agenda items will be heard only when the respective item is being considered. The regular month's agenda is posted for public review at least 72 hours before the meeting. Current posting sites are: Northridge Recreation Center and the Northridge Branch Library.

Public access to records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all of the board members in advance of a meeting, may be linked from the agenda or may viewed at <http://nenc-la.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member using the contact information below.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or

services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Secretary at [smillsnenc@gmail.com](mailto:smillsnenc@gmail.com), or other Executive Board member, using the contact information below.

Telecommunication Relay Services:

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

Type of Call	Language	Toll-free 800 Number
TTY/VCO/HCO to Voice	English Spanish	1-800-735-2929 1-800-855-3000
Voice to TTY/VCO/HCO	English Spanish	1-800-735-2922 1-800-855-3000
From or to Speech-to- Speech	English & Spanish	1-800-854-7784

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: [info@nenc-la.org](mailto:info@nenc-la.org). Events and calendar postings should be sent to [events@nenc-la.org](mailto:events@nenc-la.org). The NENC monthly agenda setting (Executive Committee) meeting is held on the Monday nine days prior to the third Wednesday (unless otherwise announced) at 4:30 pm as a virtual meeting until further notice ~~in the Multipurpose Room at the Northridge Recreation Center located at 18300 Lemarsh Street, Northridge 91325~~. If you wish to request that an issue be placed on the agenda, please make sure the request is submitted in writing to the officers prior to the agenda setting meeting.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • [www.nenc-la.org](http://www.nenc-la.org) •  
Email: [Info@nenc-la.org](mailto:Info@nenc-la.org)