

CITY OF LOS ANGELES
California

Executive Committee

Glenn Bailey — President
Don Dwiggins — 1st VP
Ken Ross — 2nd VP
Stephanie Mills — Secretary
Mike Kaiser — Treasurer



Board Members

Philip Dagort
Anthony Forsmark
Carl Petersen
(vacant) -Business/Employee
Rafael De La Rosa — Appointed CSUN Faculty/Staff
Sahara Damon — Appointed CSUN Student
(vacant) — Appointed Youth
Alternates: Christopher Meredith, Eve Williams
(vacant)



Northridge East Neighborhood Council
Making Northridge a Better Place to Live, Work, Play and Learn

Until further notice, NENC Executive Committee meetings will be held as virtual meetings;
public access and public comment details are below.

Joint Board and Executive Committee Virtual Meeting Agenda - Monday, August 10, 2020 - 5:00 p.m.

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this Northridge East Neighborhood Council meeting will be conducted telephonically in a webinar format.

Members of the public who wish to listen to the meeting or to participate in public comment during this Committee meeting may **click this link to join the webinar**: <https://zoom.us/j/95547788844> or call +1 669 900 6833 US (San Jose) or Toll Free numbers 888-475-4499, 877-853-5257, 833-548-0282 or 833-548-0276 and enter **Webinar ID No. 955 4778 8844** and then press #. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. Alternatively, public comment may be sent to info@NENC-LA.org at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the agenda item number; such comments received will be read aloud (until time limit) during consideration of that agenda item.

1. Call to Order; Determination of Quorum (Members: Bailey, Dwiggins, Kaiser, Mills; Alternate: Ross)
2. Review/Approve Executive Committee Meeting Minutes: July 6, 2020 and any prior meetings
3. Public Comment on Non-Agenda Items (up to two minutes per speaker, ten minutes total)
4. Board Member Training Compliance (Ethics, Funding, Code of Conduct), Attendance and Vacancy updates
5. Review Draft Board Meeting Minutes - July 15, 2020 and any prior meetings
6. Consideration of possibly scheduling special Board meeting to complete July 15, 2020 agenda items
7. Set Agenda for August 19, 2020 Board Virtual Webinar Meeting; agenda deadline 8/13/20
 - a. Special Items: Coronavirus COVID-19 related issues and updates; City website: <https://corona-virus.la/>
 - b. Presentations: CSUN hotel project
 - c. NENC Committee Items: Education, Environment, Homelessness, Planning and Land Use etc.
 - d. Council File items for possible Community Impact Statements
 - e. Other items, including any items pending from prior Board meetings or topics below
 - f. Possible Future Speakers: Museum of the SFV, County Vector Control District (mosquitos)
8. Reports of NENC Officers and Committees including review of previous Board meeting, etc.
 - a. NENC Monthly Profile; GM's Messages; BONC; New NEA Betty Wong-Oyama
 - i. Recent DONE trainings: 7/27/20 (Empowering the Chair to Empower the Board) and 7/29/20 (Empowering Neighborhood Voices with Digital Content - will resume at a later date)
 - ii. EmpowerLA Virtual Governance Plan, Protocols, trainings here: <https://empowerla.org/evg/>
 1. Zoom video recording of NENC Board and Committee meetings? Post link on website?
 - b. Administrative items, including updates related to actions taken at previous NENC Board meetings

- i. Minute Taker for Board meetings - City-approved vendor Bridgegap Temporary Staffing and Services Agency can provide this service beginning 8/19/20 - MOTION
 - ii. President: Sidewalk/parkway clean-up update; Urban Forestry Tree Planting update
 - iii. President: [Coronavirus](#) COVID-19 report including CSUN Food Pantry
 - iv. Carl Petersen's three emails regarding the 7/15/20 Board meeting
 - c. NC Funding Program update including Treasurer's Report - [July 2020 Expenditure Report](#) (MER)
 - i. NENC Fiscal Year 2020-21 Budget revision to adjust for \$5,499.56 rollover amount - MOTION
 - ii. Neighborhood Purposes Grant Applications submitted and pending including requests for:
 - 1. Parents, Educators/Teachers & Students in Action for COVID-19 education \$2,500 (approved pending documentation)
 - 2. Darby Avenue Elementary PTA for outdoor equipment \$2,000 (encumbrance) (Board tabled on 7/15/20)
 - 3. North Valley Family YMCA for Thanksgiving food baskets \$1,500 requested - MOTION
 - iii. MOTION to ratify payment of \$2,107.16 to 4imprint for the purchase of 1,200 hanky bandanas 14" square (blue, red and green) with white imprint of NENC logo as this amount was encumbered from Fiscal Year 2019-20 funds. [Board approved 10-0-0 purchase or encumbrance of up to \$3,000 on 6/17/20]
 - d. Outreach: website updates; multiple NENC domain names?; social media updates; hanky bandanas order update (encumbrance); purchase of additional promotional items up to \$3,000; newsletter/postcard mailing (encumbrance)
 - i. Proposal to install NENC banner at up to four elementary schools within NENC boundaries (referred to Outreach Committee; waived by Education Committee)
 - e. NENC Committee, Liaison and NC Alliance reports: schedule of meetings (Zoom procedure); land use cases update; Town Hall on Racial Justice (Public Safety); Dearborn Park trash and other concerns
 - f. NC Election 2021: Region 2 changed to Tuesday, April 20, 2021 but all Vote By Mail
9. Upcoming NC meetings and events - Committee member announcements
10. Adjournment by 6:25 p.m. - Next Executive Committee Meeting: Monday, September *7, 2020, 5:00 p.m. (*may be rescheduled due to Labor Day)

A reasonable effort will be made to end this meeting by the indicated adjournment time; any items not discussed will be carried over to the next Committee meeting, or to the upcoming Board meeting.

Public Comments: The presiding officer will offer an opportunity for the public to comment on each agenda item before action is taken; enter *9 when prompted to do so. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters under the Committee's jurisdiction, but not appearing on the agenda, will be heard during Public Comment on Non-Agenda Items which is limited to two minutes per speaker, unless waived by the Committee chair.

Agenda Items: All items on this agenda are considered action items, and a vote may be taken on any item listed on this agenda. The agenda is posted for public review at least 72 hours before regularly scheduled meetings at the Northridge Recreation Center and the Northridge Branch Library and on our website: www.NENC-LA.org

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority of all Committee members in advance of a meeting, may be viewed on our website at www.NENC-LA.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Committee chair or NENC Secretary via email: smillsnenc@gmail.com.

ADA Compliance: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.or or by phone: 213-978-1551.

Notice to Paid Representatives: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Council is always looking for volunteers to fill various roles. If you are interested in volunteering, please email us at: info@NENC-LA.org. Events and calendar postings should be sent to events@NENC-LA.org.

Mailing Address: 18401 Lassen St., Northridge, CA 91325 • (818) 527-2913 • www.NENC-LA.org • Email: info@NENC-LA.org