

## Executive Committee Meeting Minutes - Monday, September 11, 2017

1. Call to Order at 4:37 p.m.; Determination of Quorum, Present: Glenn Bailey, Don Dwiggins, Lauren Littrell, Stephanie Mills. Alternate: Joe Seoane.
2. Review/Approve Executive Committee Meeting Minutes: Minutes from July 10, 2017, and August 7, 2017, were presented. Carried over to October meeting.
3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct: YJ Draiman, Roland Faucher, and Don Dwiggins renewed their ethics training. Carl Peterson's ethics compliance expired, he's aware.
4. Review Draft Board Meeting Minutes: None were presented.
5. Public Comment on Non-Agenda Items: None were presented.
6. Reports of NENC Officers and Committees including but not limited to:
  - a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM's Messages; BONC: Clean Streets Challenge applications have an approaching deadline; the new BONC commissioner was ratified by city council.
  - b. Administrative items: NENC Parking Pass(es): Any time a board member needs one, let Glenn Bailey know. Determining who will have parking passes through Budget Advocates, and who will have them through NENC.
  - c. Outreach: Community Connection newspaper advertisement Oct. 2017; website; social media updates: The Oct. deadline for Community Connection will be before the September board meeting.
    - i. Reseda Blvd. 8/26/17, Congress 9/9/17, and Matadors Day of Service 9/9/17 event reports: Mike Kaiser/Glenn Bailey staffed the booth at the Reseda Blvd. 8/26 event, one email signup; discussion of catering and topics at Congress 9/9 event; Rafael De La Rosa will have update on Matadors Day of Service at board meeting.
    - ii. Upcoming Valley Disaster Preparedness Fair 10/7/17: NPG payment and volunteers: Booth is confirmed. Don Dwiggins, Je Seoane, and Stephanie Mills will staff booth.
  - d. NENC Committees: membership updates and schedule of meetings; NENC Liaisons reports: Update from the Environment Committee, will postpone board recommendation until after next Environment Committee meeting; Education Committee didn't have a quorum, so no recommendation for board meeting; Lauren Littrell and Glenn Bailey attended Homelessness meeting.
  - e. Update related to actions taken at previous NENC Board meetings including but not limited to:
    - i. CF 15-1022-S2 Online Voting / Improve Experience / Neighborhood Council Elections and scheduling of next NC Elections for 2019? (to be considered by City Council 9/26/17)
      1. Selection Procedures Stipulation Worksheet for optional NENC Selection in 2018: Board previously voted against this option, will agendaize it for September meeting to allow input from new board members.
  - f. NC Funding Program update including new Funding System
    - i. Status of FY 2017-18 Commitments and Payment Requests: Established deadlines for payments – posted within 5 days for recurring monthly expenses; board commitments posted within 20 days after board action.
    - ii. Remainder of Budget Package for Fiscal Year 2017-18: Strategic Plan, Self-Assessment
    - iii. Aaron DeVandry web hosting and fee increase?
    - iv. Request by Treasurer to “contact NPG grantees to donate funds to help solve current problems”
7. Set Agenda for September 20, 2017 Board Meeting; agenda deadline 9/14/17; refreshments.
  - a. Board Vacancies.
  - b. Guest Speaker(s): requests received

- i. LAPD Devonshire Community Police Station - Captain Bryan Lium (after 7:45 pm): confirmed.
  - c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.
  - d. Council File items for possible Community Impact Statements: Send CF items to Glenn Bailey for agenda.
  - e. Other items, including any items from August 16, 2017 or previous meetings: None were presented.
8. Upcoming NC Meetings and Events; Board Member Announcements
  9. Schedule Next Executive Committee Meeting: Monday, October 9, 2017, 4:30 p.m.
  10. Adjournment – 6:18 p.m.