Executive Committee Meeting Minutes - Monday, September 11, 2017

1. Call to Order at 4:37 p.m.; Determination of Quorum, Present: Glenn Bailey, Don Dwiggins, Lauren Littrell, Stephanie Mills. Alternate: Joe Seoane.

2. Review/Approve Executive Committee Meeting Minutes: Minutes from July 10, 2017, and August 7, 2017, were presented. Carried over to October meeting.

3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct: YJ Draiman, Roland Faucher, and Don Dwiggins renewed their ethics training. Carl Peterson’s ethics compliance expired, he’s aware.

4. Review Draft Board Meeting Minutes: None were presented.

5. Public Comment on Non-Agenda Items: None were presented.

6. Reports of NENC Officers and Committees including but not limited to:
   a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM’s Messages; BONC: Clean Streets Challenge applications have an approaching deadline; the new BONC commissioner was ratified by city council.
   b. Administrative items: NENC Parking Pass(es): Any time a board member needs one, let Glenn Bailey know. Determining who will have parking passes through Budget Advocates, and who will have them through NENC.
   c. Outreach: Community Connection newspaper advertisement Oct. 2017; website; social media updates: The Oct. deadline for Community Connection will be before the September board meeting.
      i. Reseda Blvd. 8/26/17, Congress 9/9/17, and Matadors Day of Service 9/9/17 event reports: Mike Kaiser/Glenn Bailey staffed the booth at the Reseda Blvd. 8/26 event; one email signup; discussion of catering and topics at Congress 9/9 event; Rafael De La Rosa will have update on Matadors Day of Service at board meeting.
      ii. Upcoming Valley Disaster Preparedness Fair 10/7/17: NPG payment and volunteers: Booth is confirmed. Don Dwiggins, Je Seoane, and Stephanie Mills will staff booth.
   d. NENC Committees: membership updates and schedule of meetings; NENC Liaisons reports: Update from the Environment Committee, will postpone board recommendation until after next Environment Committee meeting; Education Committee didn’t have a quorum, so no recommendation for board meeting; Lauren Littrell and Glenn Bailey attended Homelessness meeting.
   e. Update related to actions taken at previous NENC Board meetings including but not limited to:
      i. CF 15-1022-S2 Online Voting / Improve Experience / Neighborhood Council Elections and scheduling of next NC Elections for 2019? (to be considered by City Council 9/26/17)
         1. Selection Procedures Stipulation Worksheet for optional NENC Selection in 2018: Board previously voted against this option, will agendize it for September meeting to allow input from new board members.
   f. NC Funding Program update including new Funding System
      i. Status of FY 2017-18 Commitments and Payment Requests: Established deadlines for payments – posted within 5 days for recurring monthly expenses; board commitments posted within 20 days after board action.
      ii. Remainder of Budget Package for Fiscal Year 2017-18: Strategic Plan, Self-Assessment
      iii. Aaron DeVandry web hosting and fee increase?
      iv. Request by Treasurer to “contact NPG grantees to donate funds to help solve current problems”

7. Set Agenda for September 20, 2017 Board Meeting; agenda deadline 9/14/17; refreshments.
   a. Board Vacancies.
   b. Guest Speaker(s): requests received
i. LAPD Devonshire Community Police Station - Captain Bryan Lium (after 7:45 pm): confirmed.

c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.

d. Council File items for possible Community Impact Statements: Send CF items to Glenn Bailey for agenda.

e. Other items, including any items from August 16, 2017 or previous meetings: None were presented.

8. Upcoming NC Meetings and Events; Board Member Announcements

9. Schedule Next Executive Committee Meeting: Monday, October 9, 2017, 4:30 p.m.

10. Adjournment – 6:18 p.m.