Northridge East Neighborhood Council
Executive Committee Meeting Minutes - Monday, November 6, 2017

1. Call to Order at 4:34 p.m.; Determination of Quorum - Present: Glenn Bailey, Don Dwiggi
   ns, Stephanie Mills (arrived 4:37 p.m.), Joe Seoane
2. Review/Approve Executive Committee Meeting Minutes: None were presented.
3. Board Member Training Compliance Update: Ethics, Funding, Code of Conduct: Adam Brown’s Ethics training not posted, but has been completed.
4. Review Draft Board Meeting Minutes: Will be provided prior to monthly board meeting.
5. Public Comment on Non-Agenda Items: None were presented.
6. Reports of NENC Officers and Committees including but not limited to:
   a. NENC Monthly Profile sent by DONE/EmpowerLA; Weekly GM’s Messages; BONC: Civic U 2.0 deadline is in December.
   b. Administrative items: Disruptive behavior by Board member(s) during October 18, 2017 Board meeting: President Glenn Bailey received several complaints from stakeholders. DONE is doing an inquiry. Code of Conduct and reminder of state law will be presented prior to business at 11/15 meeting.
   c. Outreach: Community Connection newspaper advertisement Dec. 2017: deadline approaching; website: updates needed to Education Committee page; social media updates: none.
   d. NENC Committees: membership updates and schedule of meetings; NENC Liaisons reports: none.
   e. Update related to actions taken at previous NENC Board meetings: Joe Seoane completed treasurer training, hopes to have funding actions caught up by end of November.
   f. NC Funding Program update including new Treasurer’s Report
      i. Status of FY 2017-18 Commitments and Payment Requests: Awaiting signature for NPG for Northridge Academy; update on Northridge Beautification; Glenn Bailey to provide credit card statements; update on website management invoices.
      ii. Monthly Expenditure Report (MER) for October 2017: Could be generated after the 11/15 meeting.
      iii. Neighborhood Purposes Grants (NPG) Applications Pending and/or Requested: Education Committee received request from Blankets of Love; Granada Hills Charter High School Robotics requested $2,000; will contact Balboa Magnet Elementary about previous inquiry.
      iv. Aaron DeVandry web hosting and fee increase: Invoices need to be updated for payment.
      v. Amend NENC Standing Rules to include deadlines for submittal of recurring payment requests and posting Outstanding Commitments: Deferred action to December meeting.
      vi. Request by L. Littrell to “contact NPG grantees to donate funds to help solve current problems”: Received and filed the request. (Seoane/Mills) 4-0.
7. Set Agenda for November 15, 2017 Board Meeting; agenda deadline 11/8/17; refreshments: Need to purchase candy.
   a. Board Vacancies - Resident and Alternates: Received application from interested stakeholder. Glenn Bailey will meet with applicant.
   b. Guest Speaker(s): requests received
      i. LA Dept. of Recreation and Parks “Salute To Recreation Festival” June 2018 - J. Dowlatshahi: Will present at 11/15 meeting.
   c. NENC Committee Items: Executive, Finance, Education, Environment, Planning and Land Use, etc.: Education Committee made a recommendation that will be added to the 11/15 agenda for board consideration.
   d. Council File items for possible Community Impact Statements
   e. Other items, including any items from October 18, 2017 or previous Board meetings
i. Request by Don Dwiggins to reconsider Item 10c, Treasurer Election, from 10/18/17 meeting: Don Dwiggins withdrew request.

8. Upcoming NC Meetings and Events; Board Member Announcements: VANC Planning Forum on 11/9; Joe Seoane to attend Emergency Preparedness meeting.

9. Schedule Next Executive Committee Meeting: Monday, December 11, 2017, 4:30 p.m.

10. Adjournment – 5:47 p.m.