

Northridge East Neighborhood Council

9-22-2014 Finance and Executive Meetings

Minutes

DRAFT

Elected Executive Board

Steve S. Patel – President
Glenn Bailey – 1st VP, Outreach ✓
Kelly Lord – 2nd VP, Membership ✓
Joseph Seoane – Treasurer ✓
Don Dwiggins – Secretary ✓

Elected Board Members

Nestor Fantini YJ Draiman
John Hardy Lori Fass
Roland Faucher ✓ Nadine McNulty
Alice N. McCain
Francesca M. Vega – Appointed CSUN Faculty / Staff
Anna Iskikian – Appointed CSUN Student
Shawn Silleman – Appointed Youth

Finance Committee

1. Meeting called to order at 6:235 PM – 4 members present (as checked above), constituting a quorum
2. Don Dwiggins took minutes
3. September 4 minutes approved with correction (Chatsworth => Granada Hills); August 3 minutes approved with correction (months => years; item 15: "potential neighborhood improvement projects were discussed")
4. no public comment
5. Reactions to Treasurers' Roundtable: The Treasurer would like better guides, e.g. example budget, couple months forms
6. Update on FY 2013-14 status: still working on Apple One billing
7. Mandated Funding Training: John Hardy taking it; will need training for new CSUN student rep, Anna Iskikian (GB to find out which training is needed)
8. Update on New NC Checking Account / "Fiscal Responsibility Admonition": Still working through the process (which will include 3 month probation period)
9. Update on AppleOne/Partners in Diversity Transition: Partners in Diversity has Carol signed on; GB volunteered Don Dwiggins as her supervisor (who will need to sign her time card, return to PiD, cc'd to JS)
10. Update on 1and1.com Monthly (vs Quarterly) Billing: Still need to contact 1&1
11. Website Maintenance Charges (Aaron Devandry): Need to clarify where DeVandry's invoices are getting sent
12. Review September 2014 Monthly Expenditure Report for Board Approval: reviewed various expenditures
13. Consideration of Other Expenses Requiring Board Approval: None
14. Update on FY 2014-15 Neighborhood Purpose Grants (Approved and Pending): Street Faire, Friends of Library, SOLID, Northridge Recreation Center
15. Status of FY 2014-15 Budget Package and Monthly Expenditure Reports: MER in progress; reviewed and signed vote count forms
16. Report from Joe Seoane and Ankur Patel on any other NENC Financial Matters: Bank card is operational @ Office Depot, and we do get discounts
17. Suggested Neighborhood Improvement Projects for FY 2014-15: Neighborhood Watch signs, road cleanups (e.g., Lassen between White Oak and Louise)
18. Update on Required Equipment Inventory: identified 5 items to be inventoried
19. Schedule Next Finance Committee Meeting - October 27, 2014, usual time
20. Adjournment at 7:35 PM

Executive Committee

1. Meeting called to order by President at 7:39 PM – 4 members present (as checked above), constituting a quorum
2. Don Dwiggins took minutes
3. Approve Executive Committee Meeting Minutes – September 4, 2014: minutes approved with correction (Chatsworth => Granada Hills)
4. Public comment: none
5. Review Draft Board Meeting Minutes - September 17, 2014: minutes taker not present
6. Set Agenda for October 15, 2014 Board Meeting:
 1. Seating of CSUN student rep
 2. Conditional motion to update bylaws to reflect sharing FS87 with whichever NC gets that area.
 3. Soliciting board member, stakeholder membership on committees
 4. Rules: how are committee board members determined?
7. Code of Conduct Compliance Update: 11 members have signed; 4 to go
8. Bylaw Amendment (Fire Station 87 to be shared with Granada Hills South NC?): will need bylaws amendment if/when GHSNC gets the area containing FS87
9. NENC Committees - Standing and Ad Hoc: nothing decided
10. Complaint Filed 9/16/14 by Estelle Goldman: GB explained the process -- so far, DONE hasn't sent anything
11. Upcoming NC Meetings - NENC representation requested: LA NC Coalition 10/18/14; Valley Alliance of NCs 10/9/14; PlanCheckNC 10/11/14; Regional Budget Day 10/11/14; Northridge Vision 10/15/14: there's been attendance at various meetings by board members
12. Upcoming Events - Outreach: Valley Disaster Preparedness Fair 9/27/14; AD 45 Candidate Debate 10/6/14; Granada Hills Street Faire 10/11/14: discussed staffing for these events
13. Schedule Next Executive Committee Meeting - October 28, 2014: meeting will be on October 27, 6PM, as usual.
14. Adjournment at 8:30 PM