

Minutes of NENC Board of Directors July 5, 2005

Attendance

Present

Steve S. Patell - Business Owner/Employee

Scott Hayman - Property Owner

Lucille R. Meehan - Property Owner

Judy Nutter – CSUN

Kelly M. Lord – At Large

Don Dwiggins - At Large

Joe Woong Nam - At Large

Thomas John Baker - At Large

Judie Levin Sanchez - At Large

James J. Gardner - At Large

Charles S. Bunnell - At Large

Absent

Matt Adelman – Youth

Alice Natalie McCain - Business Owner/Employee

Caroline (Carol) R. Moore - At Large

Notes

Meeting called to order by our host Judie Levin Sanchez at 7:10 P.M.

Discussion on changes that must be made to the bylaws:

The consensus was that terms should be set from July to July rather than from January to January in that the council was elected in June. It was decided to address this issue at a later meeting.

The annexation of "Sherwood Forest" was discussed. The general consensus was that we should be inclusive.

Posting Requirements were briefly discussed. To be further defined later in meeting.

Don Dwiggins offered a checklist of items that need to be covered at our July 20th meeting.

Meeting place: Fellowship Hall at Prince of Peace 9440 Balboa in Northridge. East side of Balboa between Plummer and Nordhoff. 7:00 P.M.

Election of Officers - discussed later in the meeting.

Defining agenda

Election of Officers

Appointment of Committees

Announcement of Meeting July 20th in Daily News, etc ASAP.

Prepare procedure for term lottery - to be addressed later in the meeting

Define Executive Committee

Executive Committee is made up of the Chairperson, First Vice Chairperson, Second Vice Chairperson, Treasurer, Secretary, Chairperson for Land use, and Chairperson for Outreach.

The election process was discussed.

Job descriptions were presented by Judie Levin Sanchez, discussed and defined.

Chairperson: Chair the meetings, Define the agenda for meetings, Appoint committee members. - Report to council

First Vice Chairperson: Administration assistant for Chairperson, Membership chairperson - Report to council

Second Vice Chairperson: Outreach chairperson, Council communications - Report to council

Secretary: Takes and publishes minutes, Distributes articles to newspapers and other media - Prepares agenda

Treasurer: Attends classes offered by The Department for Neighborhood Empowerment (D.O.N.E.), Budget preparation, Report to Council.

Land Use Committee Chairperson (Standing Committee): Dealing with planning, variances, size of project, parking, traffic, etc. Important issues: "What is the community impact on the project?" "What is the project's impact on the community?"

Outreach Committee Chairperson (Standing Committee): Required postings of minutes, meetings.

The six posting locations used for the announcement of the election:
Goodwill - 10170 Reseda Blvd

Dearborn Elementary School - 9240 Wish Avenue

Northridge Park Office - 18300 Lemarsh Street

Northridge Library - 9051 Darby Avenue

Andasol Elementary School - 10126 Encino Avenue

Darby Elementary School, 10818 Darby Avenue

Because the schools will be closed during the Summer, the following locations will be substituted for a total of five locations to announce the July 20th meeting:

Library at Nordhoff and Woodley

Library at Nordhoff and Reseda

Write publicity flyers, Maintenance of our Web Site!

At Joe Woong Nam's suggestion, a sign-in sheet was passed and signed, and filed by the secretary.

Nomination and Election of Officers

Judie Levin Sanchez nominated Kelly M. Lord as Chairperson of the Northridge East Neighborhood Council; Judy Nutter seconded the nomination. Kelly agreed to serve. (He will be elected July 20th)

Kelly nominated Charles Bunnell as Secretary of the Northridge East Neighborhood Council; Judie seconded the nomination. Chuck agreed to serve (He will be elected July 20th)

Kelly nominated Steve Patel to serve as Treasurer of the Northridge East Neighborhood Council; Judie seconded the nomination. Steve agreed to serve (He will be elected July 20th)

Kelly nominated Don Dwiggins to serve as Second Vice Chairperson for the Northridge East Neighborhood Council; Joe seconded the nomination. Don agreed to serve (He will be elected July 20th)

Judy Nutter nominated Judie Levin Sanchez as First Vice Chairperson for the Northridge East Neighborhood Council; James J. Gardner seconded the nomination. Judy agreed to serve (She will be elected July 20th)

The lottery for assignment of terms of office was discussed. Kelly will prepare the lottery, Michael Tou will run the lottery.

The Agenda for the July 20th meeting was discussed. It was decided the agenda should/could include (in addition to elections and appointment of committees): Introductions, Recognition, Presentations, Photos, Public Comments. Judie agreed to make name

tags. It was suggested that we casually "dress up" for photos. Joe Woong Nam and Thomas John Baker agreed to take photos and perhaps a video.

Future Meetings were discussed

August 17th - Lee Amber will attend.

September 21st, Lucille R. Meehan will bring from Los Angeles Public Works, the director of Street Maintenance.

There was consensus that we should have one monthly public meeting on the third Wednesday of the month.

There was consensus that the meetings should be short and that much of the discussion could take place before the meetings via e-mail or in committee meetings.

Executive meetings would be called by Kelly during the first week of every month.

With thanks to our gracious hostess, adjournment was called at 9:00 P.M.