

Northridge East Neighborhood Council

4-16-14 Meeting Minutes

Elected Executive Board

Steve S. Patel – President ✓
Glenn Bailey – 1st VP, Membership ✓
Kelly Lord, Jr. – 2nd VP, Outreach ✓
Joe Seoane – Treasurer ✓
Don Dwiggins – Secretary ✓

Elected Board Members

Nestor Fantini ✓ Lori Fass ✓ Roland Faucher – (exc)
John Hardy ✓ Alice N. McCain ✓ Nadine McNulty ✓
Michelle Smith ✓
Francesca M. Vega – Appointed CSUN Faculty / Staff ✓
Sarah Garcia – Appointed CSUN Student ✓
Shawn Silleman – Appointed Youth ✓

1. Meeting called to order by Steve Patel at 7:00 pm
2. Pledge of Allegiance
3. Roll Call – Determination of Quorum (Don Dwiggins)¹
4. Approval of past meeting minutes: Nov, Dec 2013 and Jan, Feb, March 2014. (Don Dwiggins)²
5. DONE – Melvin Cañas: In addition to Introductory & online Funding Training, an Ethics & Funding training with Q & A will be held at the Marvin Braude Center in Van Nuys on Saturday 4/26/14 from 8:30 – 12:30pm.
 - a. Less than one month to submit NPG Demand Warrant Deadline: May 15th, 2014)
 - b. Steve Patel asked Melvin Cañas a question about funding request(s). Melvin’s response: Get the City to invoice NENC. SP reported a problem getting a response from DONE. (name of contact?) Melvin offered to intervene adding that we should **ALWAYS cc him on NPG requests**.
6. Agenda Setting & Finance Committee: Meeting was held on April 2. It was attended by members of the Executive Committee and Roland Faucher.
7. Request to alter order of Agenda Items: Skipped ahead to Item 9 - Public Comments on Non-Agenda Items
 - a. Captain Wells from the North Valley Military Institute – College Preparatory Academy³
 - i. Captain Wells made a brief introduction and asked for a place on next month’s agenda in order to offer stakeholders and board members a more in-depth presentation.
8. Comments from Public Officials (Agenda Item 7)
 - a. Jessie Levine from Mitchell Englander’s office reported on the City’s (Mayor’s) “Performance Metrics”. Public Notice of upcoming events (for details refer to website):
 - i. Kiwanis sponsoring Senior Dance at Mason Park. They’d like a donation of \$500. (co-sponsorship)

¹ Role Call taken on DONE Finance Voting Form. See attached sheet. 14 Present (indicated with a “✓”, above) 1 excused absence as noted above - Roland Faucher.

² See attached voting forms.

³ See attached handout.

1. Glenn B. asked that the NPG be prepared (filled-out, ready for submission as appropriate.)
 - b. Steve P. noted that the Senior Dance is different than the May 17th Senior Symposium being held at One Generation.⁴ He asked fellow Board Members if they recall having approved the \$500 for this.
9. Special Board Meeting 6:00 pm on May 7th@ Northridge Rec Center to work out funding & [payments].
10. Public Comments (Additional)
 - a. Richard Fitz, Granada Hills South: Announcements:
 - i. 4/17 Mitch Englander 7 pm @ Granada Hills
 - ii. ___ Candidate Forum Sheila Kuehl and ___ Shriver @ Galpin Motors.
 - b. Stakeholder, _____ – re: Heritage High School in Granada Hills (Land Use Committee – Several stakeholders asked for evening meeting. Board response: Yes, let’s find a day & time that works to get more stakeholders involved. Petitions? Need more signatures...
11. (Agenda Item 16) Gas Company – Representative not present at this meeting. NEXT TIME. (Don to contact Gas Co.)
12. (Agenda Item 8) Vehicles towed from Reseda Boulevard on April 5th 2014 without proper notice. NOT DURING RESTRICTED TIMES – referred to CD 12; Jessie Levine to follow up.
13. (Agenda Item 10) Newly approved Bylaws and Boundaries (Melvin Cañas and Glenn Bailey):
 - a. A change of boundaries to include Woodley Hill neighborhood.
 - b. NENC to share Firestation 87
 - c. New Bylaws on empowerla.org/NENC
14. (Agenda Item 11) Standing Committee Reports:
 - a. CSUN (Sarah G) Associated Students
 - i. CSUN Earth Day Celebration April 24th, 10-3 on Campus
 - ii. CSUN DINES May 1st 4-7 pm – Food Trucks (see Sarah’s notes⁵)
 - b. Budget & Finance – February MER⁶ should be voted upon and submitted to City Hall tonight
 - i. Postponed March-April Reports as Joe is brand new as Treasurer and has questions.

⁴ See attached handout.

⁵ Sarah Garcia submitted hand-written notes with details of her CSUN Student Report

⁶ MER = Monthly Expenditure Report

1. Ankur P – Question on \$700 –not sure how this total was calculated or whether DONE paid via Auto-Debit (P-card?)
 2. Glenn B – DONE to pay \$200, NENC to reimburse \$300.
 - a. DONE to be reimbursed \$200 per Glenn B.
 3. Steve P directed Joe (Treasurer) to follow-up with Ankur, Glenn (and Mel.)
 4. Motion to Approve February MER: 12 – Yes, 1– Absent, 2 – Ineligible. Motion PASSES⁷
- c. Education: (Nestor F) Nothing new to report at this time. (The Highland Hall issue isn't Education per se.)
- d. Environment: (Don D) Fracking Symposium at Santa Susanna Mountain Park Ass'n, April 21, 7PM
- e. Executive: (Steve P) Agenda Setting & Finance Meeting to be 1st Thursday (May 1st, 6 pm Northridge Rec. Ctr.)
- f. Outreach: (Glenn B) Using Facebook and Twitter (please “like” NENC.) Nextdoor.com – please invite neighbors to join.
- g. Membership: (Kelly L) Advocates supporting the Northridge Women’s Club & Highland Hall.
15. (Agenda Item 26) NENC Board Retreat – planning referred to Committee. Kelly L. (?) Alice M 2nd (Motion in 2 Parts)
1. Motion authorizing request of assistance from Councils 4 Councils.
 - a. 12 – Yes, 1– Absent, 2 – Ineligible. Motion PASSES⁸
 2. Motion authorizing allocation of up to \$1000 for NENC Board Retreat.
 - a. 12 – Yes, 1– Absent, 2 – Ineligible. Motion PASSES⁹
16. (Agenda Item 14) Motion Authorizing Co-Sponsorship of Candidate Forum (Glenn B)
- a. 11 – Yes, 1 – No, 1– Absent, 2 – Ineligible. Motion PASSES¹⁰
17. (Agenda Item 15) Motion to Authorize Ankur and Michelle to act as 1st and 2nd DWP MOU Representatives. (Steve P)
- a. 14 – Yes, 1– Absent. Motion PASSES
18. (Agenda Item 17) WiFi Presentation. Don Dwiggins will work with Jessie Levine (to prepare future presentation.)
19. (Agenda Item 18) Save our Streets L.A. Ballot Initiative (Glenn Bailey: Go to SOSLA.org all info online.)

⁷ See attached Board Vote on Funding Request Form (See Agenda Item 11, Motion to approve February MER.)

⁸ See attached Board Vote on Funding Request Form (See Agenda Item 26a, Planning for NENC Retreat, Authorized assistance of four Councils.)

⁹ See attached Board Vote on Funding Request Form (See Agenda Item 26b, Planning for NENC Retreat, Motion authorizing allocation of up to \$1000.)

¹⁰ See attached Board Vote on Funding Request Form (See Agenda Item 14, Motion Authorizing Co-Sponsorship of Candidate Forum.)

- a. Glenn produced a copy of the 2-1/2” think comb-bound report with a 60-page Executive Summary. Glenn will post a link, the Executive Summary, and Letter on NENC website before May 21st. On May Agenda.
 - b. Proposed a Community Impact Statement
20. (Agenda Item 20) Motion to support the Northridge Women’s Club Springtime Event up to \$900.
- a. Deadline was April 10th. Deadline passed. Motion died no 2nd
21. (Agenda Item 24) Motion to Allocate up to \$500 to DONE for Congress of Neighborhoods 2014
- a. 12 – Yes, 1– Absent, 2 – Ineligible. Motion PASSES¹¹
22. Motion to approve NPG for Friends of the Northridge Library – No paperwork. Referred to Budget & Finance for review.
23. Recommend the Transfer of unspent NENC funds up to \$10,000 for Northridge Vision subject to establishment of an account by the City of Los Angeles. (Steve Patel made a motion to this effect, Kelly Lord 2nd.)
- a. 14 – Yes, 1– Absent. Motion PASSES¹²
24. Skipped ahead to Agenda Item 28 Don made a motion to approve Note Taker funding up to \$150 per month for January & February 2014 and March through June 2014. Alice 2nd
- a. 14 – Yes, 1– Absent. Motion PASSES¹³
25. Motion to Adjourn

¹¹ See attached Board Vote on Funding Request Form (See Agenda Item 24, Allocation of up to \$500 for DONE for Congress of Neighborhoods 2014.)

¹² See attached Board Vote on Funding Request Form (See Agenda Item 23, Transfer of unspent NENC funds up to \$10,000 for Northridge Vision.)

¹³ See attached Board Vote on Funding Request Form (See Agenda Item 28, Allocation of funds to pay for Note-Taker up to \$150 per month-)